

**BOARD OF PSYCHOLOGY**

1422 HOWE AVENUE, SUITE 22  
SACRAMENTO, CA 95825-3200  
(916) 263-2699  
www.psychboard.ca.gov

**BOARD MEETING MINUTES**

**Department of Consumer Affairs  
1424 Howe Avenue, Conference Room F  
Sacramento, CA 95825**

**Friday, June 10, 2005**

The open session meeting was called to order by the President, Jacqueline B. Horn, Ph.D., at 1:10 p.m. A quorum was present and due notice had been sent to all interested parties.

**Members Present:**

Jacqueline B. Horn, Ph.D., President  
William Thomas, Ph.D., Vice-President  
Howard Adelman, Ph.D.  
Ellen Graff, Ph.D.  
Sylvia Johnson  
Linda Lindholm  
James McGhee  
William Lew Tan

**Others Present:**

Jeffrey Thomas, Assistant Executive Officer  
LaVonne Powell, Legal Counsel  
Kathi Burns, Enforcement/Probation Coordinator

**Public Present:**

Jo Linder Crow, Ph.D., Executive Director, California Psychological Association (CPA)  
Jeff Sears, Personnel Manager, Department of Consumer Affairs  
Sharon Munroe, Personnel Analyst, Department of Consumer Affairs

**Agenda Item #1 – Call to order/roll call**

Dr. Horn called for roll of the board. Howard Adelman, Ph.D., James McGhee, and Ellen Graff, Ph.D., were not present for the roll call, but arrived shortly thereafter.

**Agenda Item #2 – Discussion of the Recruitment Process for a New Executive Officer**

Mr. Sears described the process of recruiting an executive officer, offered the board its options, and answered questions from members of the board.

Dr. Horn announced that she had appointed herself and James McGhee, Chairperson of the Personnel Committee, to an ad-hoc committee for the recruitment of a new executive officer.

The Board discussed several ideas for recruitment and qualifications of an executive officer. Dr. Horn stated that she and Mr. McGhee were open to receiving any suggestions or comments board members may have regarding the process of hiring a new executive officer.

Dr. Horn stated that the committee will meet to develop a duty statement, a plan for recruiting for the position, the desired qualifications, and the criteria for evaluating the applications. The committee will bring forth their recommendations to the August board meeting.

The board adjourned into closed session at 1:40 p.m.

The board reconvened into open session at 1:45 p.m.

**Agenda Item #4 – Announcement of Board’s Decision on Appointment of an Interim Executive Officer**

Dr. Horn announced that the Board voted to appoint Jeffrey Thomas as the board's Interim Executive Officer. Jeffrey Thomas was the board's Assistant Executive Officer and has worked as a staff member for the board for approximately 18 years.

Mr. Thomas accepted the position and thanked the board for the opportunity to serve.

**Agenda Item #5 PUBLIC COMMENT**

Dr. Linder Crow expressed CPA’s desire to maintain the existing collaborative working relationship the CPA has with the board and its staff. She explained that CPA has a strong interest in who is selected as the board's executive officer and offered CPA's assistance.

Dr. Horn thanked Dr. Linder Crow for her support.

The open session meeting adjourned at 2:05 p.m.

---

Jacqueline B. Horn, PhD  
President

---

Date